



The Family Café  
Planning Committee  
Conference Call  
1:00 p.m.  
Thursday, October 19, 2006  
Conference Call Numbers –  
(850) 487-9552 or Suncom 277-9552

### **Agenda**

#### **Welcome/Introductions**

*The 9<sup>th</sup> Annual Family Café Conference*  
*June 8 – 10, 2007*  
*Rosen Shingle Creek*  
*9939 Universal Boulevard*  
*Orlando*  
*Toll free: 1-866-996-9939*  
*Local: (407) 996-9939*

#### **Presentation Proposals**

- The Presenter Proposals forms are READY and will be distributed to all potential presenters. If you know of a possible presenter, you can view and access the forms on the website and we will provide an electronic copy for distribution. We would like to jazz up the presentations this year, and provide some very new and exciting options for participants. Let's get innovative.
- Presenter Proposal forms will be reviewed on December 14<sup>th</sup>. This will be a face-to-face meeting that will be held at The Family Café office located at 1332 North Duval Street in Tallahassee. Mark your calendars!

## **Exhibitor Materials**

- Exhibitor Materials will soon be available on line on our website at [www.familycafe.net](http://www.familycafe.net) and go to the menu bar under 2007 Annual Family Café Conference to view and access the forms. Our vision is to have 200 tables available for the 9<sup>th</sup> Annual event. Please note that the fee has increased to \$900.

**Committee Membership and Updates:** We need members and designated chairs for all committees. Please look at the listing below and let me know which committee you wish to join.

- Entertainment/Fun Activities:
- Exhibits:
- Governor's Summit:
- Interpreters:
- Keynotes:
- Respite:
- Workshop Facilitators

***In order to maintain your status on the committee, every member must:***

- ***Sign up to be on a working committee and must actively participate and assist the other committee members.***
- ***Participate on the monthly conference calls or provide written updates to the Family Café office about their participation on the committee prior to the call***
- ***Commit to at least one face to face meeting in December to review the presenter proposals***
- ***Assist with the efforts to recruit exhibitors by supplying us with contact information for at least five (5) good leads.***

Scheduling of Next Month's Meeting (Thursday, November 16 at 1:00 p.m. Conference Call option available.)

Adjournment